



COUNCIL ON THE ENVIRONMENT OF NEW YORK CITY  
51 CHAMBERS STREET, RM.228  
NEW YORK, NEW YORK 10007  
212-788-7923

### **GROW TRUCK TOOL LOAN AGREEMENT**

**GROW TRUCK** is mobile manual garden tool lending service, part of the Council on the Environment's Open Space Greening Program.

Grow Truck makes site visits thru out the five boroughs. We also, (1) provide limited assistance; (2) demonstrate good gardening practices.

### **REGULATIONS**

1. Grow Truck tool loans are available free to community garden groups, block associations, schools, etc.
2. Tools are available on a first come/first served basis. Reservations should be made as far in advance as possible (particularly in spring) with a minimum of one week notice. All reservations must be made by mail.
3. Period of loan may be quantity dependent. Small loans are for eight (8) days (With extensions available upon request). Large numbers of a given tool may only be lent for one-day projects.
4. Tools must be cleaned and, if possible, wiped with an oiled cloth before they are picked up for return.
5. Groups borrowing tools must cover the cost of replacing any tools damage, lost or stolen.

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### **UNDERTAKING AND WAIVER**

I, \_\_\_\_\_ hereby agree (1) to comply with Council on the Environment's of New York City tool lending regulations printed above and (2) that the info filled in on the reverse of this sheet is correct. Further, I assume all responsibility for the safe use, storage, maintenance and return (in good clean condition) of the tools listed on reverse of this sheet. I agree tools listed shall be used only by me and those authorized by me, who shall also sign agreeing that use of these tools while borrowed is at my sole risk and responsibility and hereby waiving and agreeing to indemnify CENYC against any claim, liability, damage or loss to person or property in connection.

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**THOSE AUTHORIZED TO USE BORROWED TOOLS:** \_\_\_\_\_

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**COUNCIL ON THE ENVIRONMENT TOOL LOAN FORM**

**CONTACT PERSON**

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**GROUP NAME**

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**TOOL LOAN DROP OFF ADDRESS**

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**DELIVERY DATE**

**PICKUP DATE**

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**TOOLS RECEIVED BY:**

**DATE:**

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**TOOLS RETURNED TO:**

**DATE:**

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**C O M M E N T S:**

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<b>TOOLS</b>	<b>NO. REQUESTED</b>	<b>NO. BORRWED</b>	<b>NO. RETURN</b>	<b>NO. COND.</b>
BULB PLANTER				
CULTIVATOR- LONG HANDLE				
CULTIVATOR- HAND				
DIGGER BAR				
EDGER				
GRAPE HOE				
HEDGE SHEARS				
LOPPERS				
PAIL				
PICK AXE				
PICK MATTOCK				
POLE SAW				
POST HOLE DIGGER				
PRUNING SHEARS				
PRUNING SAW- FOLDING				
PUSH BROOM				
RAKE - FAN (LEAVES)				
RAKE- GARDEN				
SCUFFLE HOE				
SHOVEL- LONG HANDLE				
SHOVEL- SHORT HANDLE				
SLEDGE HAMMER				
SPADE				
SPADING FORK				
TROWEL- HAND				
WEED WACKER				
WHEELBARROW				